



**CENTRAL GOVERNMENT EMPLOYEES WELFARE HOUSING
ORGANISATION**

(An Autonomous Organisation, M/o HUPA)
6th Floor, 'A' Wing, Janpath Bhawan, Janpath, New Delhi – 110 001

Ph : 23739722/ 23717249 Fax No.23717250
Email: cgewho@nic.in Website: www.cgewho.in

**NOTICE FOR EMPANELMENT OF SOFTWARE/HARDWARE
SUPPLIER AND IT SERVICE PROVIDER/VENDOR/AGENCY**

Sealed Tender for empanelment are invited from the vendor/agency of IT Service Provider and Software/Hardware supplier. The detailed scope of work can be downloaded from the CGEWHO's website: <http://www.cgewho.in> or from the CPP Portal www.eprocure.gov.in Last Date: 30.06.2017

CENTRAL GOVERNMENT EMPLOYEES WELFARE HOUSING ORGANISATION

TERMS & CONDITIONS FOR EMPANELMENT OF SOFTWARE/HARDWARE SUPPLIER AND IT SERVICE PROVIDER/VENDOR/AGENCY

Central Government Employees Welfare Housing Organisation (CGEWHO), an Autonomous Organisation, under Ministry of Housing & Urban Poverty Alleviation, Govt. of India invites “intent to qualify” registered, well-established, experience and reputed Establishments/Companies/Firms/Group of persons/Individuals hereinafter referred as firm(s)/Individual(s).

1. The `Intent to Empaneled` shall be submitted as per the Proforma given in Annexure-I.
2. Interested Establishments/Firms/Individuals/Group of persons can download Tender document containing detailed information and terms & conditions from CGEWHO website www.cgewho.in
3. The Intending Establishments/Firms/Individuals/ Group of persons should submit an application fee of Rs.1000/= in the form of Demand Draft drawn in favour of CEO, CGEWHO, payable at New Delhi.
4. Specialized Software/Hardware Supplier and IT Service Provider/Vendor/Agency operating from Delhi – NCR are invited to submit the proposals for following Category of services.

Sno	Vendor Category	Services for
1	Pre-printed Stationery Suppliers	Payment Receipt, Letter Head on Computer Pre-Printed Sheets
2	Cloud Service Provider including AMC	Cloud Services/Data Centre, Web space and Maintenance
3	Website Developer including AMC	Development of Dynamic Website, Hindi-English Bilingual Website and Maintenance Services
4	Payment Gateway Agencies/API Software Developer	Payment Gateway for CGEWHO and API Software
5	Hardware Suppliers including Networking Devices & AMC	Supply of Computers. Printers/Scanner and Network Devices
6	Software Suppliers including Networking Software & AMC	Supply of Software for OS, Data Processing/Secretarial Work, Taxation, Accountancy, Antivirus and Networking etc.
7	UPS	Supply of online/offline UPS
8	Security Auditors	Auditing of CGEWHO website and Dot Net Application of CGEWHO
9	Digital Signature/Security Certificate	Issue of DSC/Security Certificate
10	Email Service Provider	Sending bulk emails to CGEWHO Beneficiaries
11	SMS Service Provider	Sending bulk SMS to CGEWHO Beneficiaries

5. The Empanelment Tender in sealed cover be super-scribed “**Empanelment Tender for Software/Hardware Suppliers Items**” in an envelope should be submitted by Speed Post/Registered Post/in person, addressed to the Chief Executive Officer, CGEWHO, at the address given below duly stamped and signed in each page:

CENTRAL GOVERNMENT EMPLOYEES WELFARE HOUSING ORGANISATION
6TH FLOOR, WING- `A`, JANPATH BHAWAN,
JANPATH, NEW DELHI – 110 001

PHONE : 011-23717249, 23355408, 23739722, FAX: 23717250

Email : cgewho@nic.in Website : www.cgewho.in

6. **The schedule of Tenders is as under :-**

Last Date and Time for receipt of Pre-Qualification Tenders : **30.06.2017 (11:00 hrs)**

Opening of Tenders : Same Day

Empanelment of Vendors/Agencies : Short-listing empanelment of tenders will be done within three weeks time and will be displayed on the CGEWHO website www.cgewho.in

7. Tenders received after the stipulated date & time and incomplete quotations, will be rejected. The empanelment submission will be opened on the date and time mentioned above, by the Chief Executive Officer or the Officer nominated by him/her at Head office of CGEWHO, for which, no separate notification/ invitation will be given.

8. The organization may conduct a spot enquiry, visit premises or ask to furnish more details/documents to verify professional skills, soundness, capability and viability of the firm.

9. The Establishments/Firms/Individual/Group of persons who have core competency as per category of specialization and presently engaged in the specialized IT Services should apply.

10. No Sub-Contractor or Third Party Vendor shall be allowed.

11. That Preference will be given to the firms/individuals who have experience and operating from Delhi/NCR.

12. No Financial bids shall be submitted against this notification. Only Technical Bids are invited.

13. The CGEWHO reserves the right to accept or reject any empanelment tender in full or in part in case of incomplete quotations and also without assigning any reason thereof. In case of any dispute, decision of the CEO, CGEWHO will be final and binding on both the parties.

14. The intent to empanelment bids will be evaluated on the basis of the technical soundness. Only short-listed pre-qualified vendors/agencies will be invited to submit FINANCIAL bids from time to time.

SIGNATURE OF THE TENDERER _____

NAME IN BLOCK LETTERS _____

FULL ADDRESS WITH TELEPHONE NUMBERS _____

OFFICIAL STAMP

Details of Clients

Sno	Field of Specialization	No. of Clients	Experience
1	Pri-printed Stationery Suppliers		
2	Cloud Service Provider including AMC		
3	Website Developer including AMC		
4	Payment Gateway Agencies/API Software Developer		
5	Hardware Suppliers including Networking & AMC		
6	Software Suppliers including Networking & AMC		
7	UPS		
8	Security Auditors		
9	Digital Signature/Security Certificate		
10	Email Service Provider		
11	SMS Service Provider		
	Total		

Note: Please enclose copy of work order from clients.

Details of Specialized Category

Sno	Particulars	Details/Values/Encl No.
1	Accreditation/ ISO Certification	
2	Turnover as on 31-03-2017	
	Turnover as on 31-03-2016	
3	Profit/Loss(-) as on 31-03-2017	
	Profit/Loss(-) as on 31-03-2016	
4	As on 31-03-2017 Annual Payout to the Employees (Enclosed List)	
5	Other information, if any	

Signature & Stamp